



TRANSPORT WORKERS UNION-MTA HEALTH & WELFARE TRUST

ADDING DEPENDENT CHILDREN

Effective September 1, 2014, a dependent child **MUST** meet the following requirements:

- A natural child—birth certificate (employee's name **MUST** appear on certificate), and social security card
- A stepchild—birth certificate, social security card and marriage certificate to spouse
- Legally Adopted/Guardianship of a child—**MUST** have signed documents from the court system, birth certificate and social security card

ADDING A SPOUSE

When adding a spouse, you **MUST** provide a marriage certificate or a certificate of common law signed by the court system, picture ID and social security card

ADDING A GRANDCHILD

Effective September 1, 2014, grandchildren currently on the plan will remain on the plan. No new grandchildren will be added unless they meet the criteria above (legal adoption/guardianship).